



# THE CONSTITUTION OF SURREY HEATH BOROUGH COUNCIL

	<b>Pages</b>
<b>Part 1 Summary and Explanation</b>	<b>1 - 6</b>
<b>Part 2 Articles of the Constitution</b>	<b>7 - 52</b>
Article 1	The Constitution
Article 2	Members of the Council
Article 3	Citizens and the Council
Article 4	The Full Council
Article 5	The Mayor
Article 6	Scrutiny/ Select Committees
Article 7	The Leader, the Deputy Leader and the Executive
Article 8	Regulatory and other Committees
Article 9	The Standards Hearing and Determination Committee
Article 10	Area Committees and Forums
Article 11	Joint Arrangements
Article 12	Officers
Article 13	Decision Making
Article 14	Finance, Contracts and Legal Matters
Article 15	Review and Revision of the Constitution
Article 16	Suspension, Interpretation and Publication of the Constitu
Schedule 1	Description of Executive Arrangements
<b>Part 3 Responsibility for Functions</b>	<b>53 - 116</b>
A	Scheme for Delegation of Functions
B	Scheme of Delegation of Functions to Officers
C	Proper Officers of the Council
D	Roles of Different Councillors
E	Terms of Reference of the Executive, Committees and other bodies
<b>Part 4 Procedural Rules</b>	<b>117 - 260</b>
A	Council Procedure Rules
B	Executive Procedure Rules
C	Scrutiny Committee Procedure Rules
D	Committees, Sub Committees and Other Bodies Procedure Rules
E	Public Speaking Procedure Rules
F	Access to Information Procedure Rules
G	Budget and Policy Framework Rules
H	Financial Regulations

	I	Contract Standing Orders	
	J	Officer Employment Rules	
	K	Substitution Procedure Rules	
	L	Petitions Scheme	
<b>Part 5</b>		<b>Codes and Protocols</b>	<b>261 - 304</b>
	A	Members' Code of Conduct	
	B	Member and Officer Protocol	
	C	IT Code of Practice for Members	
	D	Planning Code of Practice for Councillors and Officers	
	E	Monitoring Officer Protocol	
<b>Part 6</b>		<b>Members' Allowances Scheme</b>	<b>305 - 310</b>
<b>Part 7</b>		<b>Management Structure</b>	<b>311 - 314</b>
<b>Part 8</b>		<b>Executive Portfolios</b>	<b>315 - 318</b>
<b>Part 9</b>		<b>Documents which support the Constitution</b>	<b>319 - 384</b>